

## Work Experience Education

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### WORK EXPERIENCE - WRKX

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Open, Dean

Workforce Development and Engineering Technologies  
Administration Building, Room 121

Students may earn units for learning on-the-job through Work Experience Education. It is part of the total educational process that assists students in exploring and wisely choosing a career, preparing for full-time employment, and advancing in careers of their choice.

These courses are for students who are working full or part-time and interested in earning units while gaining practical work experience, either for pay, as interns, or as volunteers. College credit is granted for the following: WRKX-160: Students who are employed but have not declared a major or their jobs are unrelated to their major. WRKX-170: Students who are employed and their jobs are related to their major. WRKX-180: Students who are participating in internship or volunteer opportunities in jobs that are related to their major.

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#### WRKX-160 General Work Experience Education

1-3 units SC

- *May be repeated three times*
- *Variable hours*
- *Note: In order to enroll in a WRKX course, students must be employed, register for the course, complete an online Employment Form, and participate in an orientation. Students may earn one unit for five hours work per week or seventy-five hours work per term. Does not meet requirements for veterans' benefits. Employment Form can be accessed at [www.dvc.edu/wrkx](http://www.dvc.edu/wrkx). Incomplete grades are not awarded for WRKX. Students may repeat to a maximum of twelve units; an appeal will be required after three repetitions.*
- *Formerly COOP-160*

WRKX-160 is supervised employment for students whose jobs do not relate to their college major or area of career interest. Under the supervision of a college instructor, students will acquire employability skills, desirable work habits, and career awareness through on-the-job and other learning experiences. CSU

#### WRKX-170 Occupational Work Experience Education

1-4 units SC

- *May be repeated three times*
- *Variable hours*
- *Note: In order to enroll in a WRKX-170, students must be employed, register for the course, complete an online Employment Form, and participate in an orientation. Employment forms can be accessed at [www.dvc.edu/wrkx](http://www.dvc.edu/wrkx). Incomplete grades are not awarded for this course.*
- *Formerly COOP-170*

WRKX-170 is supervised employment that extends classroom learning to the job site and relates to the student's chosen field of study or area of career interest. Under the supervision of a college instructor, students will engage in on-the-job and other learning experiences that contribute to their employability skills and occupational or educational goals. Five hours per week or 75 hours work per term is equal to one unit. Students may earn up to a maximum of 16 units; repetition allowed per Title 5, Section 55253. CSU

#### WRKX-180 Internship in Occupational Work Experience Education

1-4 units SC

- *May be repeated three times*
- *Variable hours*
- *Note: In order to enroll in the WRKX-180 course, students must be interning or volunteering, register for the course, complete an online Employment Form, and participate in an orientation. The Employment Form can be accessed at [www.dvc.edu/wrkx](http://www.dvc.edu/wrkx). Incomplete grades are not awarded for this course.*
- *Formerly COOP-180*

WRKX-180 is a supervised internship in a skilled or professional level assignment in the student's major field of study or area of career interest. Under the supervision of a college instructor, students will engage in on-the-job and other learning experiences that contribute to their employability skills and occupational or educational goals. Internships may be paid, non-paid, or some partial compensation provided. Five hours work per week or seventy-five hours work per term is equal to one unit (paid) or one unit for four hours work per week or sixty hours per term (unpaid work). Students may earn up to a maximum of sixteen units; repetition allowed per Title 5 Section 55253. CSU